

## Role Profile: Production Operator

### Vacancy Description

Amiosec is an exciting and growing UK technology company with innovation, agility and state of the art technology at its core. We work in partnerships with UK government customers and commercial providers to deliver research, technology and products in the communications security sector.

We have a vacancy in our Production department and are looking for a highly competent Production Operator to join our team and support the continued growth of the business. The successful candidate will assist with the production build and assembly, repairs and fault finding for our products. Candidates must therefore have experience in a production environment and have rigorous attention to detail, including written reporting. Candidates will ideally be able to implement continuous improvements to assist in the development of new test procedures and ways of working while ensuring best security practices are adhered to throughout production.

Due to the nature of our work, all candidates will be required to obtain and maintain an appropriate UK security clearance.

### Typical Activities

Subject Area	Activities
<b>Production Build, Test and Repairs</b>	<ul style="list-style-type: none"> <li>• Assemble, test and repair of electronic products.</li> <li>• Maintain detailed test records.</li> <li>• Provide continuous feedback and updates to the Production Manager.</li> <li>• Implement and maintain security enforcing functions in accordance with guidance issued by the IT security team.</li> </ul>
<b>Reporting and Administration</b>	<ul style="list-style-type: none"> <li>• Production Build progress reporting.</li> <li>• Repairs progress and root cause analysis reporting.</li> <li>• Receipt and tracking of repairs following internal processes with regular update within both engineering and customer support tools.</li> </ul>
<b>Team Activities</b>	<ul style="list-style-type: none"> <li>• Involvement in daily stand-ups providing latest updates to Engineering and Support teams.</li> </ul>

The sections below outline typical responsibilities and competencies that we are looking for. These are wide-ranging and represent the full cross section of capabilities that we seek. Prospective candidates should be able to demonstrate ability in a number of the technical competencies (depending on grade/experience) and as a minimum, satisfy the core competencies as listed. We are **not** looking for full coverage across all of them in any one candidate.

## Technical Competencies

Subject Area	Competency
<b>Experience and Skills</b>	Essential: <ul style="list-style-type: none"> <li>• Experience in a production environment, working with mechanical and electronic assemblies – minimum 2 years.</li> <li>• Experience using Windows-based applications.</li> </ul> Desirable: <ul style="list-style-type: none"> <li>• PCB assembly/rework including SMT components to IPC-610/J-STD-001 standard.</li> <li>• Fault-finding of electronic assemblies to component level.</li> <li>• Continuous Improvement methodologies.</li> </ul>

## Core Competencies

Subject Area	Competency
<b>Approach</b>	<ul style="list-style-type: none"> <li>• Excellent attention to detail.</li> <li>• Enthusiasm for production and a desire to improve production processes.</li> </ul>
<b>Working Style</b>	<ul style="list-style-type: none"> <li>• Ability to work individually or as a member of a multi-discipline team.</li> <li>• Self-motivated.</li> <li>• Willingness to be flexible and embrace new technologies/techniques.</li> <li>• Good time management skills and ownership of own deliverables.</li> </ul>
<b>Customer Focus</b>	<ul style="list-style-type: none"> <li>• Good communication skills.</li> </ul>